



Shaping Tomorrow's
Built Environment Today

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

**Thursday, January 15, 2015
2:00 pm – 3:00 pm**

Note: These draft minutes have not been approved and are not the official, approved record until approved by the Society Rules Committee.

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Society Rules Committee Meeting
January 15, 2015

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PRINCIPAL MOTIONS
Society Rules Committee Minutes
January 15, 2015

No.- Page Motion

None

ACTION ITEMS
Society Rules Committee
January 15, 2015

<u>No. - Pg.</u>	<u>Responsibility</u>	<u>Summary</u>	<u>Status</u>
1 - 1	Giesler	Clean up additional changes made to the Tech Council MOP and send revisions back to Technology Council.	<u>Ongoing</u>
2 - 1	Brandemuehl	Have the recommendations on combining Advocacy and Grassroots Committees ready to add to the ROB's by spring of 2015.	<u>Ongoing</u>
3 - 1	Townsend	Send wording for combining Advocacy and GGAC to our attorney.	<u>Ongoing</u>
4 - 1	Mescher	Continue rewriting the PEAC ROB to include changes in the role of directors and changes to PEAC.	<u>Ongoing</u>
5 - 1	Fly	Review Volume 2 and add recommended changes to the role of directors and changes to PEAC.	<u>Ongoing</u>
6 - 1	McMillan	Review Volume 3 and add recommended changes to the role of directors and changes to PEAC.	<u>Ongoing</u>
7 - 1	SRC	Update your assignments on the spreadsheet posted on the SRC ftp site by January 1, 2015.	<u>Ongoing</u>
8 - 2	Townsend	Make six changes to the current ASHRAE organizational chart as noted on page 2 of these minutes.	_____
9 - 2	Giesler	Addition of Wording such as "ASHRAE Member Comments are not Necessarily ASHRAE Policy" to Chapter Manuals and Region Operating Manuals	<u>Ongoing</u>
10 - 2	Mescher	Contact the PLC chair and ask whether committees reporting to the BOD should be moved under a council; and to consider adding two vice presidents to the Board.	_____
11 - 2	SRC	Consider whether DRCs also should be assigned to committees for discussion at the Chicago meeting.	_____
12 - 3	Mescher	Review Nominating Committee MOP and make recommendations at the next SRC meeting	_____
13 - 3	Mescher	Contact Ms. Grant regarding the MC Motion request.	_____
14 - 3	Fields	Review and edit Volume 1 by the next SRC meeting.	_____

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

Thursday, January 15, 2015

2:00 pm – 3:00 pm

MEMBERS PRESENT: Kirk Mescher, Chair
Charles H. Culp III
Mark W. Fly
James R. Fields (late)
Hugh McMillan III

MEMBERS ABSENT: Arthur L. Giesler
Michael J. Brandemuehl, Consultant
Charles E. Gullede III, CO

STAFF PRESENT: Mary Dean Townsend
Claire I. Neme

CALL TO ORDER

Chair Mescher called the meeting to order at 2:02 pm on Thursday, January 15, 2015. Members and staff attended as listed above. A quorum was present.

REVIEW OF AGENDA

Chair Mescher asked if there were additions or deletions from the agenda. The agenda was approved as written.

APPROVAL OF MINUTES

Mr. Mescher called for a motion to approve the minutes from the November 13, 2014 SRC webinar. Mr. Culp made the motion and it was seconded

- (1) that the minutes of the November 13, 2014 Society Rules Committee webinar be approved.

MOTION 1 PASSED (4-0-0-CV)

REVIEW OF ACTION ITEMS

1 – 1	Giesler	Ongoing	Clean up additional changes made to the Tech Council MOP; send revisions back to Tech Council.	AI 1
4 - 2	Brandemuehl	Ongoing	Have recommendations on combining Advocacy and GGAC ready to add to the ROB in spring 2015.	AI 2
6 - 3	Townsend	Ongoing	Send wording for combining Advocacy and GGAC to our attorney.	AI 3
8 – 2	Mescher	Ongoing	Continue rewriting the PEAC ROB to include changes in the role of directors and changes to PEAC.	AI 4
9 – 2	Fly	Ongoing	Review Volume 2 and add changes to the roles of directors and PEAC.	AI 5
10 – 2	McMillan	Ongoing	Review Volume 3 and add recommended changes to the role of directors and changes to PEAC.	AI 6
12 – 2	SRC	Ongoing	Update your assignments on the spreadsheet on the SRC FTP site.	AI 7

UNFINISHED BUSINESS

Status Report – Additional Changes to Tech Council MOP.

In Mr. Giesler's absence, this item was postponed to the next SRC meeting.

Organizational Chart Review

After some discussion, several changes were recommended for the ASHRAE organizational chart as follows: Mrs. Townsend agreed to make the following changes:

AI 8

- Remove "Residential" from the org chart until it becomes a standing committee.
- Remove the "Advocacy" box
- Add Development Committee which will report to the Board.
- Once approved by the BOD, change GGAC to Grassroots Government Advocacy Committee.
- Alphabetize committees reporting to ExCom on the chart to keep the same format as on the rest of the chart.
- Change the organizational chart effective date to July 1, 2015.

New ROB Wording to Combine Advocacy Committee and Grassroots Government Activities Committee

Mr. Brandemuehl was not able to participate in this call, but he sent a report for SRC review on this issue. SRC members did not have a chance to review the draft ROB. Mr. Culp suggested it was important that wording in the ROB should not be interpreted as "lobbying". After some discussion, it was decided to postpone further discussion about the ROB until the Chicago meeting.

Adding Wording such as "ASHRAE Member Comments are not Necessarily ASHRAE Policy" to Chapter Manuals and Region Operating Manuals

Mr. Giesler was not able to participate in the call; therefore discussion on this item will be postponed until the Chicago meeting.

AI 9

PEAC ROB

Mr. Mescher reported he will continue work on the PEAC ROB and SRC will present it to the BOD in Chicago.

Volume 2 Review

Mr. Fly had no recommended changes to Volume 2. He will review and report at the Chicago meeting.

Mr. Mescher asked SRC members to think about how we should handle DAL ExO assignments to Board committees. He also thought all committees reporting to the BOD should be moved under a council. He suggested this should be referred to Planning Committee and agreed to contact Hugh Crowther about it. He also suggested the Board may need to add two vice presidents.

AI 10

Volume 3 Review

Mr. McMillan reported that he made several changes to Volume 3 changing terminology to "directors" rather than DALs. He asked SRC members if DRCs also should be assigned to committees. He also asked if ASHRAE still uses the AMS system to sort member bios, or if a different system was being used. After some discussion, It was agreed that reference to the type of system used should be deleted in the ROB and wording used should be that bios are provided by ASHRAE staff. All were in agreement with this change. Mr. McMillan agreed to continue making changes to Volume 3 and report out at the next SRC meeting.

AI 11

Nominating Committee MOP

Mr. Mescher agreed to review the Nominating Committee MOP submitted by Pat Graef and will report out at the next SRC meeting.

AI 12

NEW BUSINESS

Members Council ROB Motions

After some discussion about the memo from Vickie Grant to Mr. Mescher, it was decided he would contact Ms. Grant and notify her that Members Council needs to make a decision before SRC can act on her request. He will also suggest that limiting the RMCR position to only being filled by the ARC may have some unintended consequences.

AI 13

ROB Section Captain Reports

Mr. Fields agreed to review Volume 1 and edit it accordingly. Other section captain reports were given earlier in the meeting by those who attended the call.

AI 14

NEXT MEETING:

The next SRC web meeting will be held on Tuesday January 27, 2015 from 2:00 – 5:00 pm in Marshfield – 3rd Floor of the Palmer House Hilton Hotel in Chicago.

ADJOURNMENT

The meeting was adjourned at 2:59 pm.

Respectfully submitted,



Mary Dean Townsend, Secretary

cc: Board of Directors